

Attachment 1 - Model request for personal data protection rights

To PROVINCIA DI LECCO
Piazza Stazione 4
23900 Lecco

Pec:
provincia.lecco@lc.legalmail.camcom.it
or e-mail: protocollo@provincia.lecco.it

and p.c. dpo@pec.provincia.lecco.it

EXERCISE OF PROTECTION RIGHTS OF PERSONAL DATA

(Art. 15-22 of Regulation (EU) 2016/679)

I, the undersigned.....
born at.....on....., hereby exercises the following rights under
Art. 15-22 of Regulation (EU) 2016/679:

1. Access to personal data

(Art. 15 of Regulation (EU) 2016/679)

The undersigned (please tick only the boxes that apply)

- ☐ requests confirmation as to whether or not personal data concerning him/her are being processed;
- ☐ in case of confirmation, he/she asks to obtain access to or a copy of such data, and all the information provided for in points (a) to (h) of Article 15(1) of Regulation (EU) 2016/679, and in particular:
 - the purposes of data processing;
 - the categories of personal data processing;
 - the recipients or categories of recipients to whom the personal data have been or will be disclosed, in particular if recipients are in third countries or belong to international organizations;
 - the envisaged retention period of the personal data or, if this is not possible, the criteria used to determine this period;
 - the source of the data (i.e. the entity or specific source from which the data were acquired);
 - the existence of an automated decision-making process, including profiling, and significant information on the logic used, as well as the importance and the foreseen consequences of such processing for the Data Subject.

2. Request for data intervention

(Articles 16-18 of Regulation (EU) 2016/679)

The undersigned requests the following operations (please tick only the boxes that apply)

- ☐ rectification and/or updating of the data (Art. 16 of Regulation (EU) 2016/679);
- ☐ deletion of the data (art. 17(1) of Regulation (EU) 2016/679), for the following reasons (please specify which):
 - a)
 - b)
 - c)

in the cases provided for in Article 17(2) of Regulation (EU) 2016/679, a statement that the Controller has informed other data controllers of the data subject's request to delete links,

- ☐ copies or reproductions of his personal data;
- ☐ restriction of processing (Art. 18) for the following reasons (tick the boxes that apply):
 - ☐ he disputes the accuracy of the personal data;
 - ☐ the data processing of the data is unlawful;
 - ☐ the data are necessary to the data subject for the establishment, exercise or defense of legal claims;
 - ☐ the data subject has objected to the processing of the data pursuant to Article 21(1) of Regulation (EU) 2016/679.

This request concerns (please indicate the personal data, categories of data or data processing referred to):

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3.Data portability¹

(Art. 20 of Regulation (EU) 2016/679)

With reference to all personal data provided to the Controller, the undersigned requests to (tick only the boxes that apply):

- ☐ receive such data in a structured, commonly used and machine-readable format;
- ☐ transmit directly to the following different data controller (please specify the identification and contact details of the data controller:):
 - ☐ all personal data provided to the Controller;
 - ☐ a subset of such data.

This request concerns (please indicate the personal data, categories of data or processing referred to):

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4. Objection to data processing

(Art. 21(1) of Regulation (EU) 2016/679)

The undersigned objects to the processing of his or her personal data pursuant to Article 6(1)(e) of Regulation (EU) 2016/679 on the following grounds related to his or her particular situation (please specify):

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¹ For more details: Guidelines on the right to 'data portability' - WP242, adopted by the Article 29 Working Party, available at www.garanteprivacy.it/regolamentoue/portabilita.

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The undersigned:

- ☐ asks to be informed, pursuant to Article 12(4) of Regulation (EU) 2016/679, at the latest within one month of receipt of this request, of any reasons preventing the Controller from providing the information or carrying out the requested operations.
 - ☐ he/she asks, in particular, to be informed of the existence of any conditions preventing the Controller from identifying him/her as a data subject, pursuant to Article 11(2) of Regulation (EU) 2016/679.
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Address for reply²:

Street/Square _____ No. _____

Municipality _____ Province _____

Postal code _____

or

e-mail/PEC: _____

Any clarifications

The undersigned specifies (provide any relevant explanations or indicate any attached documents)

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(Place and date) _____

(Signature)

² Enclose a copy of the ID